## **Colony Team Lead Responsibilities**

A Colony Team Lead is responsible for executing the weekly survey at their beach during the Pigeon Guillemot breeding season. It is through their leadership and adherence to the survey protocol that the survey remains a valued resource for scientific study of the Pigeon Guillemot population and the health of the Salish Sea.

## As Colony Team Lead you:

- Ensure sufficient volunteers to conduct your survey each week. Notify your Colony Contact as soon as you can if you need substitutes for any given week.
- Support and assist the Colony Contact in training new members in observation techniques, the survey protocol, and the characteristics of your beach and colony.
- Communicate to your team any protocol clarifications or changes.
- Develop your team method for completing the three point-in-time PIGU counts, ensuring all counts are performed at the same time if done by multiple people.
  Document your method and provide it to your Colony Contact.
- Resolve any data confusions or uncertainties before leaving the beach.
- Manage team issues and questions, and as appropriate raise them to the Colony Contact.
- Complete a weekly summary from individual observer data/notes onto a consolidated Beach Data Sheet.
- Enter data from the consolidated Beach Data Sheet, including uploading an image of the data sheet, into the Survey123 Survey Form, or find a qualified team member to take that responsibility.
- Provide a colony map or photographs to the Colony Contact showing active burrows when all active burrows for the season have been identified. This normally occurs sometime in late July to early August but can be later.

Thank you for making our survey possible and for contributing to the science that monitors the health of the Salish Sea!

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